

# SOLAR GRANT APPLICATION INSTRUCTIONS

## DELAWARE ELECTRIC COOPERATIVE

www.solargrantdelaware.com



### PART ONE

- ❑ **GRANT APPLICATION FORM**  
The Grant Application Form can be downloaded in Step 4. The form must be signed by both the system owner and the contractor.
- ❑ **PROPOSAL OR PURCHASE ORDER**  
The Proposal must show the Contractor's logo, Customer Name, Installation Address, System Size, and Total Project Cost.
- ❑ **ELECTRIC BILL**  
The Electric Bill must show the DEC Logo, Customer Name, and Installation Address.
- ❑ **PLOT DIAGRAM**  
The plot diagram must show the layout of each module in the location of the home. Each array azimuth and tilt must be included.
- ❑ **SOLAR SHADE ANALYSIS**  
The Solar Shade Analysis must show the Total Solar Resource Fraction of each array.

### PART TWO

- ❑ **GRANT CONFIRMATION AND CLAIM FORM**  
The Grant Confirmation and Claim Form can be downloaded in Step 5. The form must be signed by both the system owner and the contractor.
- ❑ **FINAL INTERCONNECTION APPROVAL**  
The Interconnection Application must include final approval from DEC. The Electrical Inspection Certificate must also be attached.
- ❑ **FINAL SALES INVOICE**  
The invoice must show it has been paid for in full or a \$0.00 remaining balance.
- ❑ **SYSTEM PHOTOS**  
The photos must clearly show all installed modules.
- ❑ **PSC CERTIFICATION NUMBER**  
Please visit <https://depssc.delaware.gov/applications-for-eligible-energy-resources/> and complete the "Application for Certificate as an Eligible Energy Resource." The completed form must be returned to the PSC. After review, the PSC will assign a PSC Certification Number.
- ❑ **METER PHOTO**  
The Meter Photo can be a photograph of the installed meter or a screenshot of the online monitoring.
- ❑ **SREC TRANSFER AGREEMENT**  
The Transfer Agreement can be downloaded in Step 7. The system owner must agree to all the terms and sign on the last page of the Transfer Agreement.
- ❑ **SCHEDULE A**  
The Schedule A Form can be downloaded in Step 7. The form must be signed by the system owner.
- ❑ **HOME ENERGY AUDIT – Applicable for Systems Installed After April 21, 2024**  
The Home Energy Audit is required for homes built 5 or more years ago. The audit must be conducted by a BPI-certified energy auditor. A list of energy auditors can be found at [www.energizedelaware.org](http://www.energizedelaware.org).
- ❑ **BANKING INFORMATION OF GRANT RECIPIENT**  
The account number and routing number of the grant recipient are required.